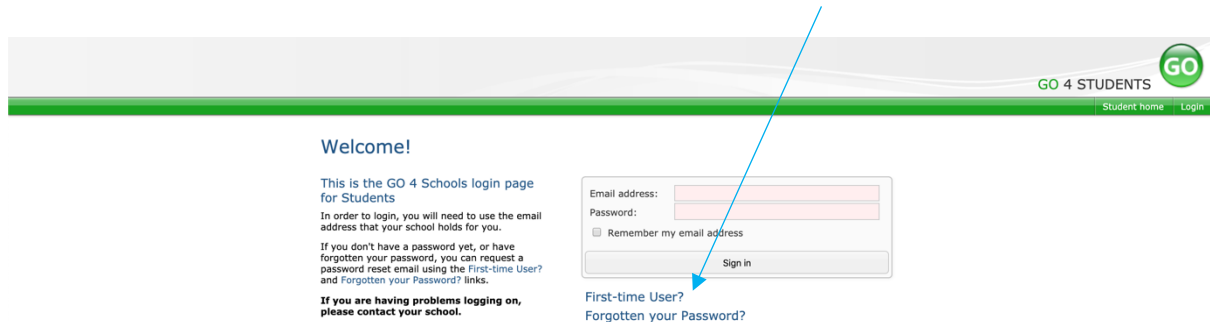
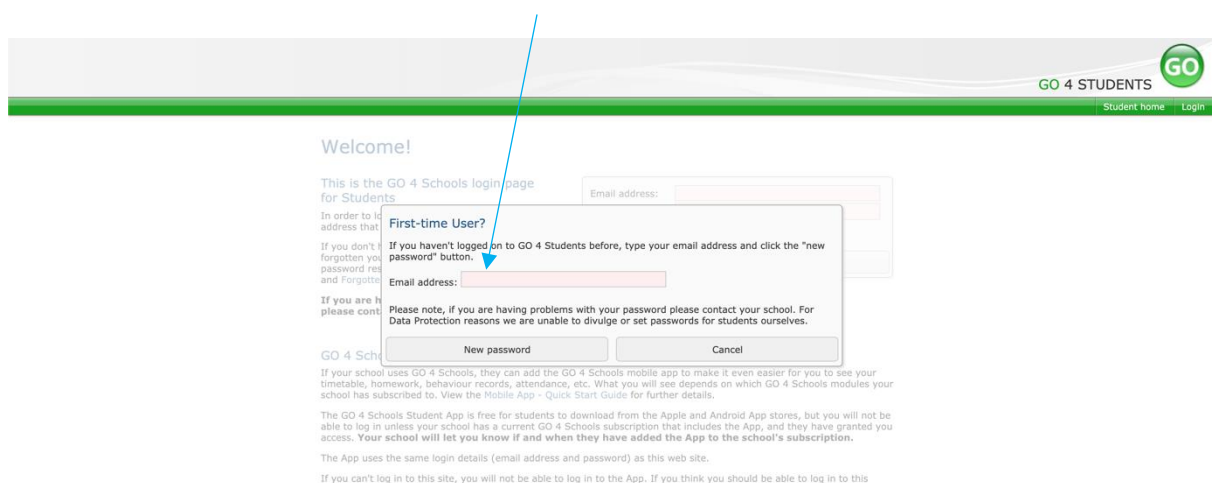


## How to Access Go4Schools - A guide for students

- Go to [www.go4schools.com/students](http://www.go4schools.com/students) and select the 'First-time User' option.



- Enter your school email address in the space provided (you should have been given your school email address on a sticker from your mentor)



- Then visit [www.office.com](http://www.office.com) and enter your school email address and password (the password is the same as the one you use to log in to computers at school)
- Select the link that Go4Schools will have sent in an email and paste this into a new browser window
- You will then be asked to choose a new password for Go4Schools – ensure this is something that you will remember. Make a note of this password and keep it safe.
- After this you will be directed to the Go4Schools login page where you can enter your email address and new password in order to gain access to your account.

Please contact Mrs Culley-Tea ([aculleytea@breckland.iesschools.co.uk](mailto:aculleytea@breckland.iesschools.co.uk)) or Mrs Wooldridge, Data Manager ([swouldridge@breckland.iesschools.co.uk](mailto:swouldridge@breckland.iesschools.co.uk)) if you have any questions.